

Careers Programme

Year 7

Learning Objectives	Activities	Gatsby Benchmark	External Support (if required)	Curriculum Links (where relevant)
To know why problem solving is useful in a work setting	Solving puzzles Approaches to problem solving	3		Maths
To identify good communication in the workplace	Identifying listening skills Communication skills needed in different work places	2, 3		
To identify good team work skills	Team games	2, 3		
To understand how creative skills can be used in the workplace	Looking at creative ways to use different items in different jobs Identifying memorable moments	2, 3		Art, Graphics, Tech, IT
To understand proactivity and target setting	Identifying proactive scenarios Setting goals for Year 7	3, 6		

Year 8

Learning Objectives	Activities	Gatsby Benchmark	External Support (if required)	Curriculum Links (where relevant)
To recognise stages of transition to employment	Identifying different pathways into careers Planning different career paths and own path	2, 4, 7		Various
To set SMART career goals	Investigating small steps to success Developing growth mindset	3, 5, 8	Employees to explain their pathways	
To understand negative attitudes, prejudice and stereotypes	Hiring and firing game Challenging career stereotypes Identifying prejudice	3, 4	HR to explain how interview processes are made fair	Various

Year 9

Learning Objectives	Activities	Gatsby Benchmark	External Support (if required)	Curriculum Links (where relevant)
To recognise and build personal skills	Skills quiz Identifying transferable skills Relating GCSE subjects to jobs	3, 8		Various
To link personal strengths to employment	Identifying aspirations Ways to make career decisions Employability skills test	3, 8		
To put enterprise skills into action	Identify enterprise skills Interactive enterprise practise How to pitch ideas	2, 4, 8	Small business owners	English
To understand behaviours for work	Understanding workplace culture Body language video Role play	2, 3		
To meet a range of employers	Suffolk Skills Show	2, 7	Suffolk Skills Show	
To identify a range of possible careers and GCSE subjects	Kudos online careers support	2, 3, 7, 8		

Year 10

Learning Objectives	Activities	Gatsby Benchmark	External Support (if required)	Curriculum Links (where relevant)
To learn and practise interview skills	Interview skills role play	2, 3, 8		
To be able to complete a CV	Analysing CVs Using Kudos to create a CV	3, 4		Various
To complete an application form	Analysing completed application forms to identify common errors Completing a form			English
To complete an interview with a stranger	Mock work experience interviews	3, 5, 8	Employers and employees	English
To complete a period of work experience	2 week work experience placement	2, 5, 6	Work placements	
To review work experience and identify learning	Review day to identify skills and knowledge from work experience	2, 3, 4, 8		Various

Year 11

Learning Objectives	Activities	Gatsby Benchmark	External Support (if required)	Curriculum Links (where relevant)
To understand the range of course available Post-16	Post-16 Assemblies Kudos	2, 3, 7	Post-16 providers	
To update a CV	Use Kudos to update a CV so it is ready to send with apprenticeship applications	3, 7, 8	HR support	
To make Post-16 applications	Apply for a preferred course and a back-up option	3, 7		
To attend careers interview (as needed)	Make and attend careers interview Follow up on advice and actions discussed	8	Possible use of external careers adviser	